

**PENNSYLVANIA BUILDING OFFICIALS
CONFERENCE
BOARD OF DIRECTORS MEETING
September 14, 2006
Radisson Penn Harris Hotel
Camp Hill, PA**

Call to Order

James E. Matscherz, President, called the PennBOC Board of Directors Meeting to order at 10:20 A.M.

Pledge of Allegiance and Invocation

After the Pledge of Allegiance, Richard Barton gave the Invocation.

Roll Call

James E. Matscherz, President; Richard D. Barton, First Vice President; Eric D. Weiss, Second Vice-President; Paul Purtell, Recording Secretary/Treasurer; Robert John Smith, Corresponding Secretary; Craig B. Hynes, Past President; Robert Reilley, Region I Representative; Shawn Forrest and Benjamin Thomas, Region IV Representatives, Robert Greene and John Eby, Region V Representatives; David Mario Ross, and David Knox, Region VI Representatives. A quorum was declared.

Guests

Attorney Khervin Smith reported in relation to the past treasurer. He reported that the audit has been completed and he is working with the attorney and the bonding company to finalize the matter. He reported that the end is very near.

Attorney Smith also reported that he has a draft letter prepared which will be sent to municipal solicitors and insurance people. He will send it to President Matscherz for review and Gil will mail. The purpose of the letter is to educate them on the requirements and impact of the UCC.

Minutes

A motion was made by Richard Barton and seconded by Dave Knox to approve the minutes of July 13, 2006 meeting as presented. Voice vote, all ayes.

Treasurer's Report – Gil Longwell

Gil was not present, therefore, there was not a written report. Paul Purtell gave an unofficial accounting of the savings and checking accounts.

Committee Reports

ICC Relations – Dave Ross gave to the Board copies of the minuets of the last Region 7 meeting and the proposed Region 7 Bylaws which will be voted on during the ICC conference. Any comments on the proposed Bylaws should be given to Dave prior to the ICC conference.

Government Relations – Craig Hynes reported that there has been no new legislation proposed since the last PennBOC Board meeting. He also reported that as of September 5, 2006, HB1179 is a law. John Eby reported that the 2006 codes would take effect December 31, 2006 and that all municipalities should check their adoption ordinances.

Communications – John Eby reported that he did not receive sufficient contributions to produce a newsletter. Therefore, there will not be a fall newsletter.

Paul Purtell asked Bob Smith to research how often (how many hits) the website is being used. A motion was made by Bob Smith and seconded by John Eby to enter into a one year contract (attached) with BDJ Web Development. Attorney Smith recommended adding the words “designated representative” to the first line under Content. Bob and John amended their motion. Voice vote, all ayes.

Membership – Paul Purtell reported that he has been in contact with Gil and there has not been a significant change in membership since the last Board meeting. They will give a full report at the conference. Paul, also, reminded the Board that they must reevaluate the dues reimbursement formula for next year.

32nd Annual Conference – President Matscherz reported on the education programs and testing that will be available. The Board will take a tour of the conference site after today’s meeting.

Education – Jim Matscherz reported that the training sessions turned out to be at the break even point as far as costs. Discussion took place about providing “hands on” type training in the future. It was agreed that 2006 code update training should take place in January 2007.

Constitution and By-laws – John Eby reported that he and Dave Knox will continue to work on the codification of the Board of Directors policies and hopefully have it done for the conference.

ICC Endorsement – President Matscherz reported that he had sent letters of support for Tim Ryan and Steve Shapiro.

PennBOC Nominating – Craig Hynes reported that the committee is putting forth the following slate of candidates for consideration at the annual conference:

Richard D. Barton, President, Region I
Eric D. Weiss, First Vice-President, Region II
Paul Purtell, Second Vice-President, Region I
David Knox, Recording Secretary, Region VI
Shawn Forrest, Corresponding Secretary, Region IV
David Ross, Treasurer, Region VI

Region Reports

Region I - Written report attached
Region II - No report
Region IV – Written report attached
Region V - Written report attached
Region VI - Verbal report

Old Business

Richard Barton will talk to Roland Hall regarding the ICC Certification/Testing program for contractors. He will continue his research by talking to the municipalities in Pennsylvania who are currently using the program and report back to the Board.

New Business

Arnold Cohen of Region II has been added to the audit committee.

The Board agreed to establish a Board of Directors Policy of charging enough to cover the costs for posting job notices in the newsletter and on the website. The costs will be established from time to time as the Board deems necessary.

A motion was made by Craig Hynes and seconded by Paul Purtell to have a Bylaws change prepared for consideration by the members at the annual conference. The change would be to Section 9.1 and would delete the words “by mail” and add the words “by posting on the PennBOC website” in their place. Voice vote, all ayes.

A motion was made by Craig Hynes and seconded by Dave Ross to award the PennBOC scholarships to Brittany Matscherz and Heather Knox. Voice vote, all ayes.

The Pat J. Campanella award will be acted on at the next meeting.

President Matscherz distributed copies of a memo dated 9-11-06 from Gil Longwell that summarized an electronic meeting of the finance committee (attached). It was agreed that there will be a second Board of Directors meeting at the annual conference to discuss these matters. The meeting will be on October 20, 2006 from 8:30 AM till noon.

It was agreed to continue discussion regarding rotating the conference site.

A motion was made by John Eby and seconded by Dave Ross that all existing Gold Card members should be treated as honorary members. Voice vote, all ayes.

It was agreed to establish a Board of Directors Policy that nominees for honorary membership should be put forth by the Regions and acted on by the Board of Directors. Honorary members will be announced at the annual membership meeting during the conference.

Correspondence

None

Good of the Order

Richard Barton will talk to Gil Longwell regarding the current contractual arrangement.

Adjournment

A motion was made by John Eby and seconded by Robert Greene to adjourn the meeting at 1:20 PM. Voice vote, all ayes.

Respectfully submitted,

ROBERT JOHN SMITH
Corresponding Secretary

RJS:dls