

**PENNSYLVANIA BUILDING OFFICIALS
CONFERENCE
BOARD OF DIRECTORS MEETING
APRIL 13, 2006
HOLIDAY INN, CARLISLE, PA**

Prior to the start of the meeting Roland Hall, ICC Regional Manager, Government Relations gave a presentation on the ICC Contractor/Trades Examination Services. Richard Barton agree to further research this program and report back to the Board.

Call to Order

James E. Matscherz, President, called the PENNBOC Board of Directors Meeting to order at 11:25 A.M.

Pledge of Allegiance and Invocation

After the Pledge of Allegiance, Richard Barton gave the Invocation.

Roll Call

James E. Matscherz, President; Richard D. Barton, First Vice President; Eric D. Weiss, Second Vice President; Robert John Smith, Corresponding Secretary; Craig B. Hynes, Past President; Arnie Cohen, Region II Representative; Jeff Shultz and John Eby, Region V Representatives; David Mario Ross and David Knox, Region VI Representatives. A quorum was declared.

Guests

Attorney Khervin Smith reported in relation to past treasurer Janet Hardman. He reported on the status of his work and that he is working with the bonding company. The bonding company will be taking the action they believe is appropriate.

Minutes

A motion was made by John Eby and seconded by Dave Ross to approve the minutes of January 12, 2006 meeting as presented. Voice vote, all ayes. A motion was made by Dave Ross and seconded by John Eby to approve the minutes of the February 21, 2006 Special Board of Directors meeting as presented. Voice vote, all ayes.

Treasurer's Report – Gil Longwell

A motion was made by John Eby and seconded by Dave Knox to authorize Gil Longwell to contract with Smoker Smith, Associates to perform an audit of the PennBOC accounts for the year 2005. Voice vote, all ayes.

Eric Weiss agreed to investigate errors and omissions insurance for the Board. He will report back at the next meeting.

A motion was made by John Eby and seconded by Dave Ross to permit Gil Longwell to transfer money between the PennBoc accounts to obtain the best interest rate. Voice vote, all ayes.

Gil Longwell presented a PL Budget Comparison (Proposed Budget) for 2006 (attached). A motion was made by Craig Hynes and seconded by Dave Ross to accept this budget report as a starting point for future budgets. Voice vote, All ayes.

Gil also presented Commerce Bank statements dated 3-31-06 for the PennBOC savings and checking accounts (attached).

Gil presented an expenditure authorization form and procedures for its use for the Boards review (attached). A motion was made by Jon Eby and seconded by Craig Hynes for it to become a BOD policy to require the use of this form. Voice vote, all a yes.

President Matscherz established the Finance Committee to be comprised of the President, First Vice-President and the Education Committee chair person.

Committee Reports

ICC Relations – Dave Ross reported that Region VII has been meeting to establish its purpose and goals. Roland Hall explained that ICC had flexibility in mind when it came up with the region concept.

Government Relations – Craig Hynes reported on and summarized a number of proposed senate and house bills.

Communications – John Eby again reminded all regions that they should be submitting written reports for the meeting, newsletter and website. He emphasized the need for information from members for

the newsletter, etc. Information for the next newsletter should be submitted by May 15.

Membership – Gil Longwell submitted a membership report dated April 10, 2006 showing 567 members (attached).

He also submitted a proposed budget for a special member solicitation project (attached). A motion was made by Craig Hynes and seconded by John Eby to authorize Gil to produce and mail the

Membership solicitation.

John Eby distributed the new PennBOC lapel pins to the members Present.

32nd Annual Conference – Jim Matscherz reported that the conference will be held October 18-20, 2006, at Radisson Inn – Penn Harris, US Rte. 15, Camp Hill, PA 17050, 717/763-7117. Fred Kinder will chair the golf outing and Cindy Cawley will be in charge of the hospitality room.

Education – Jim Matscherz reported that the committee will be evaluating the success of the March/April sessions and decide the remainder of the training schedule.

Constitution and By-laws – John Eby reported that Dave Knox and him would begin to codify the Board of Directors Policies. The current bylaws are on the website.

ICC Endorsement – President Matscherz reported that he had received two letters seeking endorsement. Since he anticipates receiving more we will act on them in July.

PennBOC Nominating – The committee will be formed at the July meeting.

Region Reports

Region I - Written report attached

Region II - Verbal report

Region IV - No report

Region V - Written report attached

Region VI - No report

Old Business

None

New Business

The Board agreed to discontinue the Gold Card program.

Correspondence

Notification of the Silent Defenders Award. The Board agreed not to participate this year.

Good of the Order

None

Adjournment

A motion was made by John Eby and seconded by Dave Ross to adjourn the meeting at 2:25 PM. Voice vote, all ayes.

Respectfully submitted,

ROBERT JOHN SMITH
Corresponding Secretary

RJS:dls