

**PENNSYLVANIA BUILDING OFFICIALS
CONFERENCE
BOARD OF DIRECTORS MEETING
October 18, 2006
Radisson Penn Harris Hotel
Camp Hill, PA**

Call to Order

James E. Matscherz, President, called the PennBOC Board of Directors Meeting to order at 9:10 A.M.

Pledge of Allegiance and Invocation

After the Pledge of Allegiance, Richard Barton gave the Invocation.

Roll Call

James E. Matscherz, President; Richard D. Barton, First Vice President; Eric D. Weiss, Second Vice-President; Robert John Smith, Corresponding Secretary; Craig B. Hynes, Past President; Robert Reilley, and Richard Dillon Region I Representatives; Cindy Cawley, Region II Representative; Shawn Forrest and James R. Scheifley, Region IV Representatives, Robert Greene, Jeff Shultz and John Eby, Region V Representatives; David Mario Ross, and David Knox, Region VI Representatives. A quorum was declared.

Guests

Attorney Khervin Smith reported in relation to the past treasurer. He reported that the audit has been completed and he is working with the attorney and the bonding company to finalize the matter. He reported that there is a little negotiation left with the bonding company to agree on a final figure. He expects PennBOC to receive a check in the near future and that will close the matter.

Minutes

A motion was made by Richard Barton and seconded by Dave Knox to approve the minutes of September 14, 2006 meeting as presented. Voice vote, all ayes.

Treasurer's Report – Gil Longwell

Gil will give the report at the Membership/Business meeting.

Committee Reports

ICC Relations – Dave Ross gave a summary report. He will give the full report at the Membership/Business meeting.

Government Relations – Craig Hynes will give the report at the Membership/Business meeting.

Communications – John Eby will give the report at the Membership/Business meeting.

Membership – John Eby will give the report at the Membership/Business meeting.

32nd Annual Conference – President Matscherz will give the report at Membership/Business meeting.

Education – Jim Matscherz will give the report at the Membership/Business meeting.

Constitution and By-laws – John Eby passed out and reviewed the list PennBOC Board of Directors policies (attached). The list included BOD Policies 2005-01 thru 2005-05 established in 2005. It also included BOD Policies 2006-01 and 2006-02 which John asked the Board to reaffirm at today's meeting. A motion was made by Craig Hynes and seconded by Dave Ross to adopt BOD Policies 2006-01 and 2006-02. Voice vote, all yes.

A motion was made by John Eby and seconded by Dave Knox to nominate William Myer of Region V as a Honorary Member. Voice vote, all yes.

A motion was made by Robert Reily and seconded by Dave Ross to nominate Jack Kinsey of Region I as a Honorary Member. Voice vote, all yes.

A motion was made by John Eby and seconded by Robert Reiley to adopt BOD Policy 2006-03 which requires a central invoice policy that requires that all expenditures be pre-authorized by the appropriate Board Officer or Committee Chairperson. Voice vote, all yes.

John Eby passed out the Credit Purchase Processing and Document Security Policy (attached). A motion was made by John Eby and second by Robert Greene to adopt this policy with the last sentence changed to read: Any such modifications shall be reviewed

and approved by the president prior to modification. This policy to be known as BOD Policy 2006-04. Voice vote, all yes.

John Eby will present the one proposed by-laws change at the

Membership/Business meeting.
ICC Endorsement – President Matscherz will give the report at the Membership/Business meeting
PennBOC Nominating – Craig Hynes reported that the committee will be putting forth the following slate of candidates for consideration at the annual conference:

Richard D. Barton, President, Region I
Eric D. Weiss, First Vice-President, Region II
Paul Purtell, Second Vice-President, Region I
David Knox, Recording Secretary, Region VI
Shawn Forrest, Corresponding Secretary, Region IV
David Ross, Treasurer, Region VI

Region Reports

Will be given at the Membership/Business meeting.

Old Business

None

New Business

None

Correspondence

None

Good of the Order

A motion was made by Dave Knox and second by John Eby to have PennBOC reimburse Region 6 (CBO) \$30.01 for travel expenses incurred by President Matscherz while planning the annual conference. Voice vote, all yes.

Adjournment

A motion was made by Richard Dillon and seconded by Robert Greene to adjourn the meeting at 10:40 AM. Voice vote, all ayes.

Respectfully submitted,

ROBERT JOHN SMITH
Corresponding Secretary

RJS:dls