

**PENNSYLVANIA BUILDING OFFICIALS
CONFERENCE
BOARD OF DIRECTORS MEETING
July 13, 2006
HOLIDAY INN, CARLISLE, PA**

Call to Order

James E. Matscherz, President, called the PENNBOC Board of Directors Meeting to order at 10:50 A.M.

Pledge of Allegiance and Invocation

After the Pledge of Allegiance, Richard Barton gave the Invocation.

Roll Call

James E. Matscherz, President; Richard D. Barton, First Vice President; Paul Purtell, Recording Secretary/Treasurer; Robert John Smith, Corresponding Secretary; Craig B. Hynes, Past President; Richard Dillon and Robert Reilley, Region I Representatives; Jeff Shultz, Robert Greene and John Eby, Region V Representatives; David Mario Ross, Don Surena and David Knox, Region VI Representatives. A quorum was declared.

Guests

Reuel R. Deepen, CPA gave the Board a presentation on the financial responsibilities of non-profit organizations.

Minutes

A motion was made by John Eby and seconded by Dave Ross to approve the minutes of April 13, 2006 meeting as presented. Voice vote, all ayes.

Treasurer's Report – Gil Longwell

Gil reviewed the PL Budget Comparison dated July 11, 2006 for the Board (attached). Paul Purtell presented and reviewed Commerce Bank statements dated 6-30-06 for the PenBOC savings and checking accounts (attached).

A motion was made by Craig Hynes and seconded by Richard Barton to have Gil Longwell research and reinvest the PennBoc CD with Commerce Bank using an every two month investment schedule and one-third of the current value of the CD. Voice vote, all ayes.

President Matscherz assigned the Finance Committee to prepare a budget for the year 2007. He also added the treasurer to the Finance Committee.

A motion was made by John Eby and seconded by Paul Purtell to authorize President Matscherz and Gil Longwell to establish a process and obtain the equipment necessary to enable PennBOC to receive payments by credit card. Voice vote, all ayes.

President Matscherz established an Audit Committee to audit the PennBOC books for the year 2005. The committee is comprised of Robert Reilley, Don Surena and a member of Region II.

Committee Reports

ICC Relations – Dave Ross reported that at the May 19, 2006 Region VII meeting John Tierry was appointed representative to the Governance Review Committee which is considering the restructuring of the ICC Board.

Government Relations – Craig Hynes reported on and summarized a number of proposed senate and house bills. He reported that SB1179 has past both houses and the Governor has 60 days to decide whether to sign it.

Communications – John Eby reported he would like to have a pre-conference newsletter sometime in August. However, if he does not receive enough reports or other information from contributors the news letter will not be published.

Membership – Pual Purtell distributed and reviewed the membership report dated July 13, 2006 (attached). Don Surena questioned the status of the region reimbursements. Paul indicated that they will be distributed on an annual basis and the Board is to evaluate this process for next year.

32nd Annual Conference – Gil Longwell reported on the education programs. He is currently finalizing costs and will be establishing conference fees. He will provide conference brochure and vendor information for the website.

Education – Jim Matscherz reported that the committee will be evaluating the possibility of holding more vendor sponsored seminars since PennBOC has been loosing money on its recent training sessions.

Constitution and By-laws – John Eby reported that the most recent version of the Constitution and By-laws is on the website. John and Dave Knox will continue to work on the codification of the Board of Directors policies.

ICC Endorsement – President Matscherz reported that he had received several letters seeking endorsement. A motion was made by Don

Surena and seconded by Dave Ross to endorse the candidacy of Tim

Ryan for ICC Secretary/Treasurer and Steve Shapiro for ICC First Vice-President. Voice vote, all ayes. The Board agreed to vote by email on the endorsements for the ICC Board of Directors once President Matscherz has received all necessary information. *PennBOC Nominating* – Craig Hynes reported that the committee is developing the slate of candidates and will report back at the next meeting

Region Reports

Region I - Written report attached

Region II - No report

Region IV - No report

Region V - Written report attached

Region VI - Verbal report

Old Business

Richard Barton reported on the ICC Certification/Testing program for contractors. He will continue his research by talking to the municipalities in Pennsylvania who are currently using the program.

New Business

None

Correspondence

A motion was made by Don Surena and seconded by Dave Ross for PennBOC not to renew its PHRC membership for 2007. Voice vote, all ayes. The Board agreed to support PABCO's request to become an ICC Professional Chapter.

Good of the Order

None

Adjournment

A motion was made by Paul Purtell and seconded by Robert Greene to adjourn the meeting at 2:45 PM. Voice vote, all ayes.

Respectfully submitted,

ROBERT JOHN SMITH
Corresponding Secretary

RJS:dls